

Granite State Airport Management Association

Meeting Minutes

September 15, 2006

Location: DOT Building, Concord NH

Members Present:

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|---------------------------------------|---------------------------------------|
| Bill Hopper, President, PDA | Ed Mattern, Vice President, Keene |
| Royce Rankin, Secretary/Treas. Nashua | Carol Niewola, NH Aeronautics |
| Brian Corliss, TSA | Rick Yarnold, Stantec |
| Harvey Sawyer, Jaffery | Joe Osgood, Claremont |
| Lee Sawyer, Jaffery | Dean Stetson, Parlin Field |
| Maura Stetson, Parlin Field | Mike Poulot, NH Aeronautics |
| Dick Ludders, HTA | Arnold Stymest, Gale Associates, Inc. |
| Aimee Clancey, NH Aeronautics | Gerry D'Amico, URS |
| Steve Berado, Edwards & Kelsey | Armand Dufresne, Gale Associates |
| Jack Ferns, Director, NH Aeronautics | Kevin Nyhan, NHDOT/Environment |
| Tricia Lambert, NH Aeronautics | Rick Dymont, HNTB |
| Bruce Hutchins, Whitefield | Joel Godston, Dean Memorial |
| Jim Leavitt, FAA/Fasteam | Jeff Northgraves, Maine Airport Mgrs |
| Mark Goodrich, Dubois & King | Ken Wyler, NH House |
| Robert Rolla, Concord | |

1. **Call to Order:** President Hopper called the meeting to order at 10:10 A.M.
2. **Minutes:** June minutes were accepted, Motion Roy Rankin, Seconded by Dean Stetson. Unanimous.

3. **Presentation:** Mr. Eric Waldron, Airport Manager at Worcester Regional Airport, spoke about the Massachusetts Airport Managers Association (MAMA) efforts to reach out to state legislators in their annual MAMA-on-the-Hill Day. MAMA puts on displays at the statehouse that outlines all projects at individual airports that require funding. Airport managers or other officials are available to answer question. The cost of sponsoring the event is around \$30,000. The rent on the space at the capital is \$1,800. The major reason they started the project was to provide information on airports to state representatives. They found that state representatives knowledge level on airports and funding was extremely limited. Their limited knowledge directly affecting the support the airports in their district were receiving. They started with a theme of "What Airports are About" which included major items such as life safety, tourist for the Cape & Islands, safety, jobs and economic impact on the local areas. MBAA had computed the economic impact of 1 corporate jet at an airport. This was a real eye opener for the attendees. Eric

opened the floor for discussion. The representative from Maine said that Maine was going to have a similar program in the near future. Eric offered his assistance to anyone who wanted additional information. He can be reached at: waldrone@ci.worcester.ma.us or (508) 799-1350.

The second presenter was Mr. Kevin Nyhan from NHDOT/Bureau of Environment. Kevin provided a briefing on new procedures to streamline working with the Army Corp of Engineers and the Department of Environmental Services. The ACOE was not getting involved early enough in the process and interagency review process. Now all agencies meet in an interagency review for discussion before the permitting process starts. Monthly meetings are scheduled and Carol is the point of contact to get your airport on the agenda. This is an informational meeting to exchange information to streamline the process. Kevin provided a handout to review that provides information on what to bring to the meeting. This process has provided quicker turn rounds on the coordination for State and Federal permits with fewer delays as the preliminary work has been accomplished. For additional information go to: WWW.nh.gov/dot/bureaus/environment/index.htm.

The third presenter was Mr. Jim Leavitt from the FAA. Jim is on the FAASTEAM. His message, FAA Safety has changed to FAST. The goal is to get the message out to the community not just aviators. They are ready to attend aviation seminars to assist in getting the word out. He was looking for volunteers to be on the FAST. Specifically he was looking for expertise from individuals to work together to put safety seminars together. He said the Wings Program is still alive and will involve the FAST. By working together we can make the airports safer. For more information go to: WWW.FAASAFETY.gov.

4. **OLD BUSINESS:** None

5. **NHDOT Aeronautics Update Presentation:** Annual safety inspections of new landing areas and all existing public-use airports are on-going. All grant offers for the NPIAS airports have been accepted by the airports for a total project cost of \$43.6± million (FAA share of \$36.1± million, NHDOT share of \$1.5± million). To date, we have received 2 of the 6 possible grant application for the non-NPIAS airports (i.e., 50-50 airports) for the expenditure of the NHDOT's \$23,900 for runway, obstruction, and other airside improvements.

The non-primary NPIAS airports have been working with us to confirm their requested FY 2007 capital-improvement projects. These airports will start holding scoping meetings, as appropriate with the FAA, NHDOT, and their airport consultants this fall in preparation for the May 1, 2007 grant application deadline. Budgeting efforts are continuing that include requesting additional funds to support the non-NPIAS airports' capital needs beginning in FY 2008. CIP documents for the NPIAS airports for the next 5 fiscal years is due at NHDOT no later than Friday, December 1, 2006; non-NPIAS airports' CIP is due at NHDOT no later than Thursday, February 1, 2007. We continue to make strides at closing out projects that are over 3 years old.

There was a meeting prior to our meeting with non-NPIAS airports. There was a discussion about airports' needs for additional state funding assistance. Data presented by NHDOT/Bureau of Aeronautics during this discussion included:

- a. in calendar year 2005, there were 1,225 general aviation aircraft registered in New Hampshire
- b. in calendar year 2005, the state of New Hampshire collected \$926,126 in all aviation registrations, aircraft operating fees and fines, and interest earned
- c. in calendar year 2005, NHDOT returned 25% (approximately \$229,865) to public-use airports
- d. in calendar year 2005, the difference in aviation fees collected and those returned to public-use airports was placed in the state's General Fund
- e. in state fiscal year 2006, tax revenue from general aviation purchases of Jet-A and 100LL aviation fuels (does not include FAR Part 121-airliners) is \$128,456
- f. in state fiscal year 2008, NHDOT/Bureau of Aeronautics is requesting \$125,000 to match local funds for the non-NPIAS public-use airport-improvement needs in New Hampshire; \$135,000 in state fiscal year 2009; also requesting an increase in state share from 50% of these projects to 80%

6. **Treasurers Report:** There is currently \$5272.97 in the account, and 6-56 cent stamps.

7. **Airport Status Report:**

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The following projects are at various stages of completion within the State Airport System.

Berlin Berlin's runway rehabilitation project is substantially complete with only a small pavement section left to repair. The runway is open to air traffic operations. The Airport Master Plan Update is being completed with only draft comments on the completed study remaining to be incorporated into the final documents. There are no anticipated capital projects for FY 07.

Claremont Claremont Municipal Airport has received the second of three AIP grants needed to build a 6-unit T-hangar and reconstruct a portion of Taxiway 'B' at the airport. An open house occurred on August 22nd that highlighted the progress on these hangars and another new privately built conventional hangar. Some site work was completed this summer on another AIP project to rehabilitate the rotating beacon. An AIP project to install a hazard beacon near the airport has one last work item (the installation of a light shield) to complete the project.

Concord Concord Municipal Airport is awaiting signatures on the new ALP set before this project can be closed out. The airport has received federal AIP funds to obtain property in the RPZ to Runway 17 in FY 2006. The design and construction of the perimeter fence has been delayed as a result of tight federal and state funds, but has been reprogrammed for FY 2007.

Dean Memorial The federal funding feasibility study is complete and is only awaiting signatures on the new ALP set before the project can be closed out. No decision has been made regarding the town's interest to enter into the NPIAS program. The airport has completed work using a 50-50 state grant for the first of a two-part replacement of the roof over the on-airport residence/terminal building.

Dillant-Hopkins Dillant-Hopkins Airport is waiting for results of the re-evaluation of obstruction elevation data from FAA to determine whether planned acquisition of aviation easements are still needed. The airport has received a grant offer for the reconstruction of the northeast aircraft-parking apron.

Franconia The airport has been given pre-approval to collect project cost data for needed repairs to the north end of the runway. At this time, the advertising for this project is expected during the winter in time for a spring construction effort.

- Hampton** The NHDOT/Bureau of Aeronautics has been awarded a grant for FHWA research funds to conduct an airport master plan and preservation study of Hampton Airfield that could begin as early as 2007. The key to this project is to be able to provide the airport with planning and preservation tools.
- Hawthorne-Feather** Hawthorne-Feather Airpark continues the site work for construction of the first of the three T-hangar buildings proposed for this T-hangar complex. The airport expects to advertise for the rehabilitation of airport electrical systems this winter for a spring construction effort.
- Jaffrey** No state-funded projects at this time as many of the airport's improvement needs far exceed the state grant fund available.
- Laconia** The airport has received its grant offer for the rehabilitation of the runway, construction of a new parallel taxiway that is 400 feet from the runway, and runway safety area improvements and construction began in early September. Construction of the improvements will be phased during this year and next to allow for continued aircraft operations, especially during the NASCAR race season.
- Lebanon** Work is finishing up on the federally funded reconstruction of Taxiways 'A,' 'B,' and the west ramp project at Lebanon Municipal Airport; other than punchlist items that remain, the eligible signage upgrades must also be completed. This reconstruction is expected to be completed shortly. The airport has received a grant offer to construct the new south apron and with work having started in late August. Terminal building improvements are wrapping up for a late-summer completion date.
- Manchester** Runway 6 reconstruction and safety area improvements have begun which requires taking the runway out of service through early fall 2006. Other on-going projects include residential soundproofing and insulation, glycol recovery, and construction of a sand/storage building in 2006. The FAA is considering funding Localizer Precision with Vertical Guidance (LPV) approach capabilities to the airport starting with a required obstruction survey and analysis.
- Moultonboro** No state-funded projects at this time.
- Boire Field** Boire Field has recently held a meeting with the FAA, their airport consultants, and us regarding the possible new location for Runway 14-32 and its associated navigational aids. The decisions

from this meeting will allow two of its AIP projects to be wrapped up. The follow-on project is expected in FY 2007 to address the environmental issues associated with the runway relocation. An FY 2006 federal grant offer has been accepted by the airport for the purchase of snow-removal equipment (broom and front-end loader) to replace existing aging equipment at the airport.

- Newfound Valley** No state-funded projects at this time. The airport expects to advertise for its airfield pavement maintenance this winter for spring 2007 construction efforts.
- Twin Mountain** The airport has received a state grant for airfield electrical improvements and obstruction removal that are currently on-going.
- Portsmouth** The airport has received federal grants for a large aircraft air service study and continuation of their sound-insulation program in FY 2006. The airport is finishing up the rehabilitation of Taxiway 'A' and has placed pavement for the reconstruction of the general aviation apron.
- Skyhaven** The airport's environmental mitigation project is completed with the dedication ceremony by the Society for the Protection of New Hampshire Forests (SPNHF) occurring on September 7, 2006. The fencing project is nearing completion with only gate operator training remaining. The design of Taxiway 'A' extension, shift, and rehabilitation is the airport's FY 2006 grant. This project has just completed its preliminary design phase and will be progressing towards its 60% design in November. An update to the SWPPP will also be a part of this project.
- Mt. Washington** An FAA grant offer for FY 2006 has been accepted by the airport for the design/permitting of a new partial parallel taxiway, rehabilitation of the existing aircraft parking apron, and the preparation of an ILS Feasibility Study as a follow-up to the NH Aviation Airport System Plan. The FAA has already completed the ILS Feasibility Study. The FAA is considering funding Localizer Precision with Vertical Guidance (LPV) approach capabilities to the airport starting with a required obstruction survey and analysis.
- Parlin Field** Private developers have leased land at the airport for hangar development. One 10-unit T-hangar and one 80' x 100' rectangular hangar are completed. The airport is currently advertising for runway pavement crack repairs under a state grant.

Statewide

Due to high priority runway projects throughout the state, there will be no state projects at this time. A new five-year on-call airport consultant has been selected and is in the process of being confirmed through the Governor & Council process.

8. New Business:

Mike Farren said RWY 6-safety project will start early fall. The new tower is operational and there will be a ribbon cutting ceremony in October.

Joel Godston said the airport will be sponsoring an airport awareness day. They flew 102 youngsters at the EAA Young Eagles event. He also asked how many airport are in need of marketing themselves. Jack interrupted to inform the other members Joel was awarded the EAA Leadership Award.

Dick Ludders thanked GSAMA for the \$2500 gift. He announced the brick campaign for the walkway at the NHAHS building. Motion by Harvey and seconded by Dean to purchase a brick for GSAMA for \$200.

Dean elaborated on the progress of the committee to sponsor something similar to MAMA on the Hill for New Hampshire representative. They are working on it, and suggest it be an agenda item for the next meeting. All information or ideas should be forwarded to Dean at bddmt@adelphia.net.

The FAA is sponsoring a conference, October 25-27 at the Marriott Hotel in Burlington. Bill said they are working on a two-hour block for state organizations, much the same as the one held at the NECAAAE Conference last month. He is trying to get the organizers to allow this for any members free of charge for that block of the conference.

9. Next Meeting Date /Location:

The December 2006 GSAMA meeting has been changed. It will now be held on Friday, December 15, 2006 at 10:00 a.m. at Transportation Security Administration's (TSA) office, 4 Technology Drive, Londonderry, NH.

Take exit 1 off of I-293 (South Willow Street exit), travel south on South Willow Street (towards Manchester-Boston Regional Airport), turn right onto Harvey Road, turn left onto Technology Drive, should be your first driveway on the right.

10. Adjournment: Being no further business, the meeting was adjourned at 11:50 a.m.

Respectfully submitted,

Royce Rankin_____

Sec/Treas.

